

**BLACK HAWK COUNTY METROPOLITAN AREA
TRANSPORTATION POLICY BOARD
MEETING NOTICE**

**INRCOG BOARD ROOM
229 EAST PARK AVENUE
WATERLOO, IA**

THURSDAY, MAY 9, 2024, 10:00 AM

AGENDA

Actionable Items

1. Approval of the agenda.
2. Review and consider approval of the minutes for the March 14, 2024 meeting.
3. Review and consider approval of a revised resolution relating to the 2020 U.S. Census MPO/RTA Population Adjustment.
4. Hold a Public Hearing and consider approval of the FY 2025 Transportation Planning Work Program (TPWP).

https://bhcmmpo.org/wp-content/uploads/2024/03/draft.mpo_fy25.tpwp_-1.pdf

5. Review and consider approval of the MPO Complete Streets Policy.

<https://bhcmmpo.org/wp-content/uploads/2024/03/draft-bhc-mpo-complete-streets-policy.pdf>

Discussion Items

1. Project updates.
 - a. City and county project updates
 - b. MET Transit Study
 - c. NEIA NEPA Study
 - d. SS4A Comprehensive Action Plan
2. General discussion.
3. Adjournment.

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MPO meetings are open to all individuals. Any person requesting reasonable accommodation to participate in this meeting must contact INRCOG at (319) 235-0311 at least two (2) business days in advance of this meeting.

BLACK HAWK COUNTY METROPOLITAN AREA TRANSPORTATION POLICY BOARD

THURSDAY, MAY 9, 2024

MINUTES

Chair Kobliska called the meeting of the Black Hawk County Metropolitan Area Transportation Policy Board to order at 10:00 AM.

Meeting Attendees:

Name	Title	Representing	Role
Lisa Smock	Mayor	City of Elk Run Heights	Policy Board Member (Vice-Chair)
DeAnne Kobliska	Mayor	City of Evansdale	Policy Board Member (Chair)
Gail Bunz	Mayor	City of Hudson	Policy Board Member (Online)
Aric Schroeder	City Planner	City of Waterloo	Policy Board 2 nd Alternate
Rosalyn Middleton	Board Member	MET Transit	Policy Board Member
Ryan Brennan	Assistant County Engineer	Black Hawk County	TTC Member
David Wicke	City Engineer	City of Cedar Falls	TTC Member
Chrissi Wiersma	City Clerk	City of Hudson	TTC Member (Online)
David Sturch	General Manager	MET Transit	TTC Member
Doug Schindel	Engineer	AECOM	Attendee
Michelle Sweeney	Engineer	AECOM	Attendee
Dakin Schultz	Planning Program Manager	FHWA	Attendee
Krista Billhorn	District Transportation Planner	Iowa DOT	Attendee (Online)
Travis Halm	Metro-Regional Planning Coordinator	Iowa DOT	Attendee (Online)
Aldina Dautović	Transportation Planner	INRCOG	MPO Staff (MPO Secretary)
Nick Fratzke	Director of Transportation	INRCOG	MPO Staff

The first item was approval of the agenda. It was moved by Smock, seconded by Schroeder to approve the agenda as presented. Motion carried unanimously.

Next was to review and consider approval of the minutes for the March 14, 2024 meeting. It was moved by Smock, seconded by Schroeder to approve the minutes. Motion carried unanimously.

Next was to review and consider approval of a revised resolution relating to the 2020 U.S. Census MPO/RTA Population Adjustment. Dautović said at the February RTA meeting and March MPO meeting, the Policy Boards approved a resolution to transfer 1,660 people from the RTA to the MPO for a total of 121,271 people in the MPO and 94,101 people in the RTA. The Iowa DOT asked MPO staff to show the transfer of 7,132 people in the resolution, calculated as 5,472 people in the smoothed area and 1,660 people in the metropolitan study area. The totals for the MPO and RTA remain the same. It was moved by Smock, seconded by Schroeder to approve the resolution as presented. Motion carried unanimously.

Next was to hold a Public Hearing and consider approval of the FY 2025 Transportation Planning Work Program (TPWP). Kobliska declared the Public Hearing opened at 10:05 AM. Dautović said the group reviewed the TPWP at the March MPO meeting. The document outlines activities, budget, and hours of staff projects and tasks for the upcoming fiscal year, which begins July 1st. The draft was sent to the Iowa DOT for review with no major changes. Proof of publication is on file, and no public comments were received. Kobliska declared the Public Hearing closed at 10:07 AM. It was moved by Schroeder, seconded by Smock to approve the FY 2025 Transportation Planning Work Program as presented. Motion carried unanimously.

Next was to review and consider approval of the MPO Complete Streets Policy. Fratzke noted that the policy serves as an overall guide for new projects, and that our MPO already considers Complete Streets components. It was moved by Smock, seconded by Schroeder to approve the MPO Complete Streets Policy as presented. Motion carried unanimously.

Next was Discussion Items:

1. Project Updates

a. City and county project updates

Cedar Falls

Wicke said the Main Street project is working on storm sewer improvements and preparing the subgrade base for paving at 12th Street and Waterloo Road. The gateway entrance arch is scheduled to be constructed this Friday near the 7th Street intersection.

Evansdale

Kobliska said the Lafayette Road project will be going to bid in August. The project is anticipated to be completed next spring.

Elk Run Heights

Smock said the city's TAP project has been closed out. Their STBG project is set to bid in September.

Waterloo

Schroeder said the Park and 11th Street bridgework continues on schedule. The La Porte Road RAISE grant was finalized and will be let July 16th. Sweeney said construction is anticipated to start this fall.

DOT

Billhorn said the Iowa 58 and Greenhill Road interchange project was open for public comments. A dog bone roundabout is being proposed. The tunnel trail will need to be reconstructed as part of the project.

Black Hawk County

Brennan said the county is working on a pavement project on Dunkerton Road.

b. MET Transit Study

Sturch said the consultant is working on a concept for a low-emissions facility. Staff are finalizing timing, transfer points, and driver training for the new routes. Implementation is anticipated in mid- to late September. Sturch also noted that there will be a public hearing next Friday, May 17th, for MET's annual programming of projects.

c. NEIA NEPA Study

Schindel said AECOM and MPO staff recently met to establish PMT members. The first kick off meeting is anticipated to take place at the end of June. Meetings will likely be held every 6 weeks. AECOM is currently reviewing traffic count locations.

d. SS4A Comprehensive Action Plan

Dautović said MPO staff and the City of Waterloo met with the consultant recently to develop an oversight committee. A kickoff meeting is planned for later this month.

There being no further business, it was moved by Smock, seconded by Schroeder to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 10:26 AM.

Respectfully submitted,

Aldina Dautović
Secretary