

**BLACK HAWK COUNTY METROPOLITAN AREA
TRANSPORTATION POLICY BOARD
MEETING NOTICE**

**INRCOG BOARD ROOM
229 EAST PARK AVENUE
WATERLOO, IA**

THURSDAY, MARCH 14, 2024, 10:00 AM

AGENDA

Actionable Items

1. Approval of the agenda.
2. Review and consider approval of the minutes for the January 11, 2024 and February 8, 2024 meetings.
3. Review and consider approval of a resolution relating to the 2020 U.S. Census MPO/RTA Population Adjustment.

Discussion Items

1. Review the draft FY 2025 Transportation Planning Work Program (TPWP).
2. Review the draft MPO Complete Streets Policy.
3. Project updates.
 - a. City and county project updates
 - b. MET Transit Study
 - c. NEIA NEPA Study
4. General discussion.
5. Adjournment.

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MPO meetings are open to all individuals. Any person requesting reasonable accommodation to participate in this meeting must contact INRCOG at (319) 235-0311 at least two (2) business days in advance of this meeting.

BLACK HAWK COUNTY METROPOLITAN AREA TRANSPORTATION POLICY BOARD

THURSDAY, MARCH 14, 2024

MINUTES

Chair Kobliska called the meeting of the Black Hawk County Metropolitan Area Transportation Policy Board to order at 10:00 AM.

Meeting Attendees:

Name	Title	Representing	Role
Lisa Smock	Mayor	City of Elk Run Heights	Policy Board Member (Vice-Chair)
DeAnne Kobliska	Mayor	City of Evansdale	Policy Board Member (Chair)
Scott Becker	Councilperson, Mayor Pro Tem	City of Gilbertville	Policy Board 1 st Alternate
Gail Bunz	Mayor	City of Hudson	Policy Board Member (Online)
Aric Schroeder	City Planner	City of Waterloo	Policy Board 2 nd Alternate
Rosalyn Middleton	Board Member	MET Transit	Policy Board Member
David Wicke	City Engineer	City of Cedar Falls	TTC Member
Chrissi Wiersma	City Clerk	City of Hudson	TTC Member (Online)
Doug Schindel	Engineer	AECOM	Attendee
Michelle Sweeney	Engineer	AECOM	Attendee
Krista Billhorn	District Transportation Planner	Iowa DOT	Attendee (Online)
Travis Halm	Metro-Regional Planning Coordinator	Iowa DOT	Attendee (Online)
Aldina Dautović	Transportation Planner	INRCOG	MPO Staff (MPO Secretary)
Kyle Durant	Transportation Planner	INRCOG	MPO Staff
Nick Fratzke	Director of Transportation	INRCOG	MPO Staff (Online)

The first item was approval of the agenda. It was moved by Middleton, seconded by Becker to approve the agenda as presented. Motion carried unanimously.

Next was to review and consider approval of the minutes for the January 11, 2024 and February 8, 2024 meetings. It was moved by Smock, seconded by Becker to approve the minutes. Motion carried unanimously.

Next was to review and consider approval of a resolution relating to the 2020 U.S. Census MPO/RTA Population Adjustment. Durant said after each U.S. Census, MPOs and RPAs must agree upon the Metropolitan Planning Area Boundary between the two to use for population which is used for calculating funding targets. Staff recommendation is to keep the Metropolitan Planning Area Boundary as close as possible to the 2010 boundary. The boundary would shift 1,660 persons from the RTA to the MPO, resulting in a total population for the MPO and RTA of 121,271 and 94,101 respectively. By reducing the boundary area for the RTA region and incorporating it into the MPO urbanized boundary area, additional federal STBG and TA-Set Aside funding for the Black Hawk County MPO will be available. However, funds added to the MPO area are taken from the RTA region. Durant said the RTA approved the resolution last month. It was moved by Smock, seconded by Kobliska to approve the resolution for the 2020 U.S. Census MPO/RTA Population Adjustment as presented. Motion carried unanimously.

Next was Discussion Items:

1. Review the draft FY 2025 Transportation Planning Work Program (TPWP).

Durant said staff develops the TPWP every year. The document outlines activities, budget, and hours associated with staff projects and tasks for the upcoming fiscal year beginning July 1st, 2024, and ending June 30th, 2025. At the beginning of the calendar year, staff meets to review all activities, plans, projects, and documents to be worked on. Project areas are generally kept broad to allow for

various projects and flexibility, but the document may be amended if necessary. Durant told the group to let staff know if they would like any specific projects included in the document and to submit any comments by the end of April. The draft has been sent to the Iowa DOT for a review process, and the final document will be presented to the Policy Board for adoption in May.

2. Review the draft MPO Complete Streets Policy.

Durant said the Bipartisan Infrastructure Bill requires MPOs to spend a certain percentage of funding on Complete Streets. Staff developed an MPO-wide Complete Streets Policy and shared it with the group. The policy spells out that any funds programmed through TA Set-Aside, STBG, and CRP will require jurisdictions to look at Complete Streets elements and include them in projects. The document explains what Complete Streets is, and what elements can be added to a project to support these practices. Durant noted that many MPO projects already incorporate Complete Streets elements. Staff will look to present the final document to the Policy Board for adoption in May.

3. Project Updates

a. City and county project updates

Cedar Falls

Wicke said the Main Street reconstruction project has started back up. This year's work involves constructing a roundabout at the Main and 12th Street intersection. Pavement removal has already been completed and sanitary sewer installation will begin soon. Once school is out of session this summer, the contractor will wrap up the Seerley roundabout with splitter islands and landscaping.

Waterloo

Schindel said construction on Park and 11th Street bridges is ongoing. Utility underground work is done. The Park Avenue bridge should be wrapped up this summer. The 11th Street bridge is anticipated to be completed late fall. La Porte Road Phase I plans are completed from Shaulis to Bopp Street. The City is still awaiting DOT RAISE grant signatures to let the project.

DOT

Krista said the Iowa 58 and Ridgeway project is starting up construction on Monday, March 18th. The Iowa DOT chose the preferred alternative for the Greenhill Road and Iowa 58 interchange project which shows Iowa 58 underneath and Greenhill Road above with a dog bone roundabout. Federal grants will be explored to fund the project and get it programmed into a fiscal year. The east-west trail path will be maintained. The tentative completion date for the project is 2028, depending on acquired funding.

b. MET Transit Study

Middleton said the rescheduled public input meetings received greater feedback at the Central Transfer Station. The route restructuring implementation is anticipated this summer.

c. NEIA NEPA Study

Durant said AECOM was awarded the project. Staff met with AECOM last week to review the draft, scope of work, and budget. The contract has been sent to the DOT for the pre-audit process with the anticipated project development start time in April. Schindel said the first phase consists of reviewing the completed alternatives with spot and interim improvements. AECOM will provide estimates and go through alternative analysis until a preferred alternative is identified. Phase II will complete the NEPA document on the selected alternative. Various funding opportunities will be explored.

In general discussion, Durant said staff borrowed the [Des Moines Area MPO's Iowa Data Bike](#) in fall of 2022 to collect data on a majority of the Cedar Valley's trail network. Staff created an [Interactive Trail Pavement Conditions Map](#) where users can view areas and photos that showcase good, fair, and rough trail pavement areas. Durant also noted that the City of Waterloo applied for the [Reconnecting Communities and Neighborhoods Grant Program](#) (RCN). One application was for the 4th, 5th, and 6th Street conversion project, and the second application was for a planning study to look at potentially relocating the CN railyard in downtown Waterloo. The planning study application to relocate the railyard was successfully awarded and was one of only 72 communities awarded planning funds in total. Dautović provided an update on the Black Hawk County MPO SS4A Safety Action Plan Grant, saying that staff put together a small committee to review and score four proposals received. Stanley Consultants were awarded the project and are on track to begin project development in April.

There being no further business, it was moved by Becker, seconded by Smock to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 11:28 AM.

Respectfully submitted,

Aldina Dautović
Secretary